



Transcript Request

Student ID# _____

Registrar's Office
Cambridge College
500 Rutherford Avenue
Boston, MA 02129
Phone: 617.873.0101
Fax: 617.242.0026
registrar@cambridgecollege.edu

Processing time is 7-10 business days.

Your Cambridge College Location
 Boston (formerly Cambridge)
 Lawrence Puerto Rico
 Springfield Southern California

Student Information PLEASE PRINT CLEARLY and COMPLETE ALL INFORMATION

Last name _____ First name _____ Middle name _____

Dates of Enrollment from _____ to _____ Former name _____

Graduated? No Yes Year: _____ Phone home cell (_____)

Work Phone / ext. (_____)

Transcripts cannot be processed if student has an admissions or business HOLD.

Signature on _____ Date _____
paper printout

Transcript Retrieval Information If you have more than one degree from Cambridge College, please indicate which transcripts you would like. Each degree requires a separate transcript. Type of degree / transcript:

- Bachelor's degree Master of Business Administration Certificate Doctor of Education
- Master of Education Master of Management Non-matriculated student Certificate of Advanced Graduate Studies

Transcripts cannot be emailed or faxed.

\$5.00 for each OFFICIAL transcript	\$2.00 for each UNOFFICIAL transcript
number of copies _____ to be forwarded to:	number of copies _____ to be forwarded to:
Name _____	Name _____
Street _____	Street _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
number of copies _____ to be forwarded to:	number of copies _____ to be forwarded to:
Name _____	Name _____
Street _____	Street _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____

Payment Full payment must accompany this request form

VISA MASTERCARD credit card # _____ Exp. date _____

Cash Check/Money Order enclosed - payable to Cambridge College

Business Clearance	Balance Due \$	Refund Due \$
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